



SPADE

Open Call for evaluators #2

Guidelines for evaluators

OPENING: 10 March 2025

CLOSING: 07 April 2025 at 17:00 (CET)*

* The deadline for submission is as stated in this Guidelines document. Please note that the platform for submission's time depends on the user's configured time zone and may or may not coincide with the correct time (this depends on the user, not the platform for submission). Any discrepancies in system time will not be grounds for deadline extension.

Project Website: <https://spade-horizon.eu/>

Open Call platform: https://bit.ly/SPADE_OC2-Evaluators

V2.0 24/02/2025



List of Acronyms

CA	Consortium Agreement
OC	Open Call
FSTP	Financial Support for Third Parties
VAT	Value Added Tax Plus
UAVs	Unmanned Aerial Vehicles
CStudy	Case Study

List of definitions

USE CASE	SPECIFIC CONDITIONS THAT ARE INHERENTLY TIED TO A PARTICULAR COUNTRY OR GEOGRAPHIC AREA REFER TO THE UNIQUE ENVIRONMENTAL, REGULATORY, CULTURAL, AND OPERATIONAL FACTORS OF A LOCATION THAT DIRECTLY INFLUENCE THE APPLICATION OF DRONE TECHNOLOGY IN FORESTRY, LIVESTOCK MANAGEMENT, OR OPEN-FIELD AGRICULTURE.
CASE STUDY	A PRACTICAL APPLICATION SCENARIO FROM A USE CASE.
CHALLENGE	A COMPLEX SITUATION IN OPEN FIELDS, LIVESTOCK, OR FORESTRY THAT REQUIRES INNOVATIVE PROPOSALS FROM APPLICANTS, DESIGNED TO ADDRESS SPECIFIC ISSUES WHILE CONSIDERING THE UNIQUE CONSTRAINTS, OPPORTUNITIES, AND CHARACTERISTICS OF A DEFINED CASE STUDY.



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1. Introduction

1.1 About SPADE project

SPADE is a project funded by the European Union under the Horizon Europe programme through the HORIZON-CL6-2021-GOVERNANCE-01 call. SPADE comprises a consortium of 21 partners from 10 European countries.

Initiated in September 2022, this project is scheduled to span a duration of 4 years and is under the coordination of the Centre for Research and Technology Hellas (CERTH) in Greece.

1.2 Objectives and Ambition of SPADE

The strategic objective of SPADE project is to develop an intelligent ecosystem to address the multiple purposes concept in the light of deploying unmanned aerial vehicles (UAVs alias drones) to promote sustainable digital services for the benefit of a large scope of end users in sectors of crop production, forestry, and livestock. This includes individual UAV usability, UAV type applicability (e.g., swarm, collaborative, autonomous, tethered), UAV governance models availability and UAV-generated data trustworthiness. Multi-purposes will be further determined in the sensing dataspace reusability based on trained Artificial Intelligence (AI)/Machine Learning (ML) models. These models will enable sustainability and resilience of the overall life cycle of developing, setting up, offering, providing, testing, validating, refining as well as enhancing digital transformations and “innovation building” services in agriculture and forestry. Pilot prototypes will contribute toward greater goals, such as the reduction of deforestation, precision farming and animal welfare.

1.3 SPADE Approach

The SPADE project will take a multifaceted approach. First, it will create a digital ecosystem to address the multipurpose character of UAVs improving the accessibility and control of drone operations, making it easier to utilize UAVs effectively. This platform will also serve as a channel for value-added services enabled by drones. Second, SPADE will showcase three innovative case studies for drones, analysing and quantifying the benefits at a detailed stakeholder level. These demonstrations will not only reveal new business opportunities but also help in examining the regulatory framework at both international and national levels.

1.4 SPADE Open Calls

SPADE is excited to announce the launch of the Open Call#2, with a total budget of **525,000 EUR**, to finance up to **eight innovative projects with 60,000 EUR each and one innovative project with 45,000 EUR**. This Open Call is a significant part of SPADE’s commitment to driving innovation in the field of drones for agriculture. In the following sections, detailed information about the Open Call#2 is provided.



2. SPADE is looking for evaluators

SPADE is looking for independent evaluators who can assess the quality of the received applications within the Open Call #2 shortly after the call is closed.

The evaluators should meet the following criteria:

- The evaluator may be an independent expert acting individually or an expert representing an organisation.
- Relevant experience in evaluating and managing technological projects, particularly in drones or related technologies, with the technical competence to understand SPADE architecture and assess proposals based on technical excellence, feasibility, and planning quality.
- Evaluators are expected to possess experience in Innovation, Commercialisation and Technology Transfer.
- Experts with experience in evaluating proposals for the European Commission or similar experience.
- Evaluators must be legally registered:
 - If from Spain: It is required to provide a NIF and to be registered in the Impuesto de Actividades Económicas (IAE).
 - If from a Member State (except for Spain): VAT Number or tax registration number registered in the VIES.
 - If NOT from a Member State – no VAT Number / no Tax Identification Number / no registration in VIES is required. It is required to be able to issue legal invoices.

An evaluator must not work for an organization that aims to participate in the SPADE OC#2 or for an organization that is currently involved in the SPADE consortium (Full list [HERE](#)).

The evaluators will be responsible for providing a neutral but technical/scientific and/or business review of the received applications, generally focusing on, but not limited to, the following aspects:

- Technical Excellence & Relevance (Technical relevance, scientific quality, and planning)
- Implementation & Viability (Feasibility, team skills, and experience)
- Impact & Exploitation (Contribution to SPADE, result utilization, and collaboration)

An evaluator may be responsible for assessing up to 30 proposals. However, the exact number of applications assigned to each evaluator will depend on various factors, including:

- The availability of evaluators
- The total number of applications submitted

You will be notified of the number of proposals during the contract signing, and you will have access to the details of the proposals once the contract is signed and you log in to the SPLORO platform for evaluations. For specific dates, please refer to **Section 3** of this document.



3. Tentative timeline for activities

- Call for evaluators: 10.03.2025 - 07.04.2025, 17:00h (CET)
- Evaluators proposals evaluation: 08.04.2025 – 15.04.2025
- Onboarding webinar with evaluators: 19.05.2025, 10:00 (1 hour) (CET)
- Applications evaluation by Evaluators: 10.06.2025 – 30.06.2025 17:00 (CET)***

*The deadline for submission is as stated in this Guidelines document. Please note that the platform for submission's time depends on the user's configured time zone and may or may not coincide with the correct time (this depends on the user, not the platform for submission). Any discrepancies in system time will not be grounds for deadline extension.

** Evaluations must be completed and submitted between 10.06.2025 – 30.06.2025 (17:00 CET). During the following twenty-five days (01.07.2025 – 25.07.2025), evaluators may be contacted to reassess applications in case an appeal is submitted.



4. Evaluators selection process

Evaluators will be selected by the SPADE team members based on their competences and needs for the OC #2.

If you are interested in becoming an evaluator, please create an evaluator profile on the SPLORO platform, complete all the necessary fields in the form ([see Annex 1](#)) and upload your **CV (in .pdf format)**.

Apply here: https://bit.ly/SPADE_OC2-Evaluators

If you know someone else who might be qualified for this task and might be interested, please forward this to him or her. By applying to SPADE Call for Evaluators, applicants automatically accept all the rules and conditions described below.

4.1 Evaluators' liability

By applying to the SPADE evaluator Call and registering on the SPLORO platform, the expert:

- understands that applying (registration) does not guarantee selection as an evaluator for any of the open calls.
- understands that they must agree to the [Code of Conduct](#) as well as any other requested document if selected to serve as an evaluator.
- confirms that they will conduct the evaluation within the specified timeframe (19.05.2025 – 09.06.2025 17:00 (CET)) * *The deadline for submission is as stated in this Guidelines document. Please note that the platform for submission's time depends on the user's configured time zone and may or may not coincide with the correct time (this depends on the user, not the platform for submission). Any discrepancies in system time will not be grounds for deadline extension.*
- confirms participation in the Onboarding webinar with evaluators: **19.05.2025, 10:00 (1 hour) (CET)**.
- ensures that they will only evaluate applications from applicants with whom they have no Conflict of Interest (Col).

In relation to the selection process of external evaluators as subcontractors for Spade project, please note that the selection of candidates will be conducted as a subcontracting process from Sploro. Consequently, you acknowledge and agree that additional feedback may not be provided beyond the final decision regarding your inclusion as an evaluator for the programme. Neither the helpdesk nor the partners involved in this process will engage in discussions or provide explanations concerning the decisions made on the selected profiles. Requests for reasons pertaining to the non-selection of candidates will not be addressed.

4.2 Admissibility criteria

- Applications for the call for Evaluators can be submitted at any time starting from **10.03.2025 to 07.04.2025 17:00h (CET)***

*The deadline for submission is as stated in this Guidelines document. Please note that the platform for submission's time depends on the user's configured time zone and may or may not coincide with the correct time (this depends on the user, not the platform for submission). Any discrepancies in system time will not be grounds for deadline extension.



- Applications for the call for Evaluators must be submitted electronically through the SPLORO platform, as indicated in this call, using the provided form on the platform, and a CV must be uploaded as a **.pdf** file as part of the application. **Paper or email submissions are NOT eligible.**
- Applications must be completed in all parts, and the CV must be legible, accessible, and printable.
- The applicant must not have participated as part of a team that has submitted an application in response to the SPADE call for proposals nor be engaged with a partner from the Spade consortium.
- The vehicular language of the Project is English. Therefore, all fields, documents and other contents must be uploaded strictly in English. **Upload of documents in any other language will be considered non-eligible.**
- Evaluators must be legally registered: Spain-based evaluators need a NIF and IAE registration; those from EU Member States (except Spain) require a VAT or tax registration number in VIES; non-EU Member State based evaluators must be able to issue legal invoices but VAT or tax number is not required.

4.3 Eligibility criteria

To be eligible, evaluators must meet the following criteria:

- **Legal Registration & Invoicing:** Evaluators must be legally registered in Spain, another EU Member State, an Associated Country, or be able to issue invoices if not from a Member State.
- **Code of Conduct Compliance:** Evaluators must commit to following the Code of Conduct.
- **Conflict of Interest Declaration:** Evaluators must ensure they have no conflicts of interest.
- **Availability:** Evaluators must be available during the proposed application evaluation dates.

If the eligibility criteria are met, the expert evaluation will be conducted by the SPADE team members and Consortium members. To formalize the collaboration, unless otherwise specified, selected evaluators will be required to sign a declaration of no conflict of interest ([see Annex 2](#)), a confidentiality agreement with the call manager (Sploro) and the contract prior to the start of the evaluation.

4.4 Conflict of interest

Evaluators must not have a conflict of interest at the time of their appointment and are required to sign a declaration confirming their compliance. (Annex 2)

A conflict of interest arises when an evaluator's personal, professional, or financial relationships compromise—or appear to compromise—their impartiality in assessing proposals. Evaluators will be automatically excluded from reviewing a proposal if:

- they are affiliated with or employed by an entity involved in the proposal,
- were involved in its preparation,
- would benefit from its acceptance or rejection,



- or have close personal ties to anyone linked to it.

Additionally, evaluators may be excluded from assessments if they were employed by an applicant in the past three years, have an ongoing or recent professional relationship with an applicant, or are in any situation that could compromise their impartiality.

If a conflict of interest arises during the evaluation process, evaluators must immediately inform Sploro at the helpdesk email (contact@horizon-spade.eu). Sploro will assess each case and, if a conflict is confirmed, the evaluator will be removed from assessing the affected proposal(s).

All conflicts of interest will be thoroughly investigated to ensure the integrity and fairness of the evaluation process.

More information can be found [HERE](#).

4.5 Confidentiality

All information connected to the evaluation process is absolutely confidential, thus evaluators are bound by secrecy. They are not permitted to reveal any information regarding the applications submitted, as well as the outcomes of the assessment and selection, to anyone. They are also not permitted to use the application's concepts for their own purposes.

It is also strictly forbidden to announce or reveal that evaluators are an evaluator for the Spade call.

4.6 Data privacy

The CONTRACTING PARTIES have the obligation to abide by the Regulation (EU) 2016/679 (General Data Protection Regulation – GDPR) of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data.

The processing of personal data shall be carried out lawfully, fairly and in a transparent manner, collected for specified purposes and adequate, relevant, and limited to what is necessary in relation to the purposes for which it is processed.

The EVALUATOR will use and process any data only for the purposes of this CONTRACT and during the length of the CONTRACT. Any unauthorised use is forbidden. In any event, neither SPLOTOTECH SL, hereinafter, the CONTRACTOR nor any Data Provider will be held responsible for any abusive use of data incurred into by the EVALUATOR.

The EVALUATOR shall not to try to re-identify anonymised data. In the event that re-identification occurs, the EVALUATOR commits not to use such data. The EVALUATOR shall delete, at the end of this CONTRACT, the data to which the EVALUATOR has been granted access during the SPADE programme, except where an agreement is entered into with any Data Provider.

5. Proposals Evaluation Procedure

The evaluation process to be followed during the selection of the proposals is shown in the following figure.



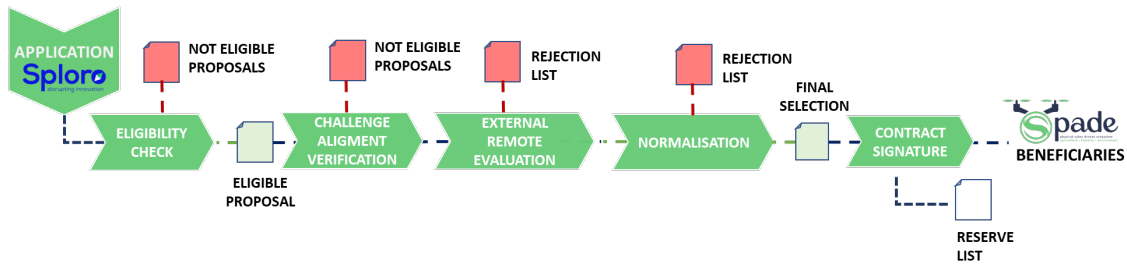


Figure 1. Evaluation process

The evaluation process will be assessed based on the following steps:

Step 1. Eligibility check. An automatic filtering to discard non-eligible proposals. **(done by SPLORO)**

Step 2. Challenge Alignment verification. Eligible proposals undergo Challenge Alignment Verification by the SPADE Challenge Leader to ensure they align with the project's objectives. A *Yes/No decision* is made at this stage. If a proposal is rejected, it will be reviewed by the Consortium for final confirmation. Once the review is completed, rejected applicants will receive a brief explanation to ensure transparency in the process. **(done by Consortium)**

Step 3. External remote evaluation: All selected evaluators will carry out Step 3 of the evaluation procedure. *It is important to note that a single evaluator can assess up to 30 proposals, as specified in the contract they must sign once selected.* Each evaluator will produce a short Individual Evaluation Report. **(done by the evaluator)**

Step 4. Normalisation. The scores given by the experts will be normalized (to avoid positive/negative biases) and the preselected proposals will be chosen. **(done by SPLORO)**

All applicants will be informed about the evaluation results through an **Evaluation Summary Report (ESR)**. For this reason, it is required that during the evaluation process, the experts justify the score they have decided to give to the applicant. Clear, concise, and non-generic justifications are required.

The following section will provide more detailed information about the activities that the evaluator will undertake during the evaluation process.

5.1 Evaluator related Steps.

Evaluators may be involved in multiple steps and stages of the evaluation process, each requiring specific commitments to be fulfilled.

5.1.1 Step 3. External Remote evaluation.

This step corresponds to the activity that the evaluators will carry out individually on the SPLORO platform.

The 19.05.2025, 10:00 (1 hour) (CET) an online webinar will be conducted with the selected evaluators, where the evaluation process will be explained step by step, with special attention to the evaluation criteria.

After the onboarding webinar, the evaluators will receive a manual for the platform and all the necessary documentation for the evaluation process.

Each proposal will be evaluated by two evaluators, each of whom will produce one evaluation report, which should be based on the assessment of 4 main criteria:

1) Team:

Criteria to evaluate:

- Their management and leadership qualities.
- Their ability to translate a concept from ideas to practical application.
- Their technical capacity and understanding of the SPADE concepts.
- The team should be adequately resourced, fully dedicated to the project, and possess a strong background and skill set in drones. We require at least two team members working full-time (or one full-time member and several part-time members) to contribute to the development of the experiment.

2) Technical Excellence:

Proposals must clearly outline what will be done and how, demonstrating improvements on the SPADE architecture and a thorough understanding of the open architectures provided by the consortium. Excellence will be evaluated based on the following criteria:

- Clarity and pertinence of the objectives.
- Innovation, quality, and overall excellence of the project.
- Appropriateness of the solution in addressing the selected challenge.
- Clear identification of technological improvements over the current state of the art and their technical feasibility.

3) Implementation:

Evaluator must consider how they plan to execute the experiment within the specified timeframe, ensuring alignment with SPADE's schedule.

- Plan of proposed activities, ensuring they align with project objectives and are achievable within realistic timeframes.
- Suitability of human and technological resources, the team's commitment and capability to deliver the project.



- The understanding of the project's scope and complexity, ensuring progress aligns with the overall objectives of SPADE.
- Deliverables established by case study leaders and contribution to additional deliverables is deemed essential for successful project implementation.

4) Impact:

Proposals must demonstrate the impact on SPADE's progress and its contribution to the project's overarching objectives. Impact will be evaluated based on the following criteria:

- Clarity and specificity of the expected benefits from participation in SPADE.
- Plans for integration within the SPADE platform.
- Ideas regarding exploitation of results.
- Explanation of how mutual and sustainable benefits will be ensured.
- Assessment of the relevance and scope of the expected environmental impact.
- Relevance and potential for the project's economic impact.
- Contribution of the project to desired social improvements or transformations.
- Effectiveness of the proposed experiments in exploiting and disseminating project results and communicating the project.

The selected external evaluators will be independent of the organisations involved in the consortium and of any third party applying to the call. They will sign a declaration of confidentiality concerning the contents of the proposals they read. The form which they use in the evaluation carries a declaration of freedom from conflict of interest which they agree to by signing them. All evaluators will receive the evaluation guidelines, templates, and will be duly informed about the timing for an agile process and conflict of interest issues.

The experts will score each award criterion on a scale from 0 to 5:

Table 1. Criteria Score.

SCORE	DEFINITION
0	Proposal fails to address the criterion or cannot be assessed due to missing or incomplete information.
1	Poor – criterion is inadequately addressed or there are serious inherent weaknesses.
2	Fair – proposal broadly addresses the criterion, but there are significant weaknesses
3	Good – proposal addresses the criterion well, but a number of shortcomings are present.
4	Very good- proposal addresses the criterion very well, but a small number of shortcomings are present.
5	The proposal successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.



The total score will be calculated as the sum of the score of the 4 different criteria with a maximum of 20 points. The threshold for each criterion will be two (2) points, while the total score threshold will be ten (10). That means if a proposal receives less than 2 in one criterion or less than 10 overall score, will not be recommended for funding by the independent evaluators and will be automatically rejected.

5.1.2 Step 4. Score normalisation

The two evaluators will score the proposal differently without knowing the evaluation of their colleague, thus avoiding one evaluator conditioning the other. Therefore, the same evaluation may receive very different scores. The normalization step managed by Sploro guarantees a more balanced distribution of scores and reduces the possibility of biases and distortions.

A virtual consensus meeting will be held to review and harmonise evaluations between the two evaluators. The evaluators will reassess their scores, and a final score will be calculated as the mathematical average of their revised scores, without any additional normalisation.

Finally, the shortlist is built from highest to lowest total score. Using this method, a more balanced distribution of scores would be guaranteed, and the possibility of biases and distortions would be reduced. At the end of the evaluation process, all proposals will be ranked based on their final score.

5.1.3 Appealing procedure

The SPADE consortium provides applicants with the opportunity to appeal if their proposal is not selected. If, after the evaluation process, an applicant believes that a factual error occurred during the evaluation that may have impacted the funding decision, they may submit an appeal by following the procedure outlined below:

- If clear evidence of an error or deficiency that could influence the final funding decision is identified, the proposal may be subject to full or partial re-evaluation.
- Appeals must be submitted within five (calendar) days from the date of receiving the evaluation results via email to: spade@sploro.eu
- The SPADE Team will investigate the complaint, and if sufficient grounds for re-evaluation are found, an evaluator will be assigned to reassess the proposal.

To ensure efficiency in the process:

- Each proposal is allowed a single appeal.
- The decision reached at the end of the appeal process is final, and no further discussion regarding the proposal's evaluation will take place.
- No exceptions to the rules outlined in these guidelines can or will be made by the SPADE consortium.

5.2 Considerations when assigned to evaluate a proposal

To ensure a transparent, fair, and high-quality evaluation process, all evaluators must adhere to the following sections:

1. Timely Completion

Complete all evaluations by the specified deadlines: 10.06.2025 – 30.06.2025 (17:00 CET).*,**

*The deadline for submission is as stated in this Guidelines document. Please note that the platform for submission's time depends on the user's configured time zone and may or may not coincide with the correct time (this depends on



the user, not the platform for submission). Any discrepancies in system time will not be grounds for deadline extension.

** Evaluations must be completed and submitted between 10.06.2025 – 30.06.2025 (17:00 CET). During the following twenty-five days (01.07.2025 – 25.07.2025), evaluators may be contacted to reassess applications in case an appeal is submitted.

If you anticipate any delays, notify the SPADE evaluation team using the Helpdesk immediately to prevent disruptions.

Inform the team if you intend to work offline and upload evaluations later, ensuring submission within the deadline.

2. Expertise Requirement

If a proposal requires expertise beyond your knowledge, promptly inform the SPADE evaluation team using the Helpdesk for reassignment to ensure accurate and fair evaluation.

3. Feedback Quality

Provide specific and detailed justifications for your scores, avoiding vague or general statements.

Use clear, concise UK English, written in the third person, ensuring proper spelling and grammar.

Deliver thorough, fair, and well-reasoned assessments that can withstand scrutiny and potential appeals.

AI tools may only be used for editing purposes. The SPADE consortium uses detection tools for AI-generated text, and evaluators must rely on their own expertise when writing responses.

Evaluators' comments will be reviewed by Sploro team to ensure correct spelling and grammar.

4. Review of Supplementary Information

Carefully examine all additional materials, including pitch decks, CVs, technical reports, and financial forecasts, ensuring a comprehensive assessment.

5. Submit Your Evaluation

Ensure you save and submit each evaluation on the SPLORO platform before the deadline.

Confirm submission by checking that your name within the evaluator application list appears in green.

Be aware that the task list may indicate "Done" while final submission is still pending—verify completion before logging out.

6. Technical Issues

Report any access issues related to supplementary evidence (e.g., broken links, corrupted files, or non-loading content) to the SPADE evaluation team (spade@sploro.eu) immediately to resolve them promptly.

6. Challenges of Open Call #2

SPADE is initiating a comprehensive program that encompasses specific challenges in the domains of Open-Field Case Study in Spain, Forestry Case Study in Norway, and Livestock Case Study in Greece. Through this call, we invite applicants to tackle tailored challenges for each Case Study, promoting innovation in agricultural practices, forestry management, and livestock breeding.



Furthermore, a series of overarching challenges applies across all Case Studies, fostering cross-disciplinary collaboration and addressing broader considerations crucial to the success of the SPADE project. Refer to the graphic below (Figure 1) for a visual representation of the call’s structure, outlining the unique challenges associated with each case and the universal considerations that unite them.

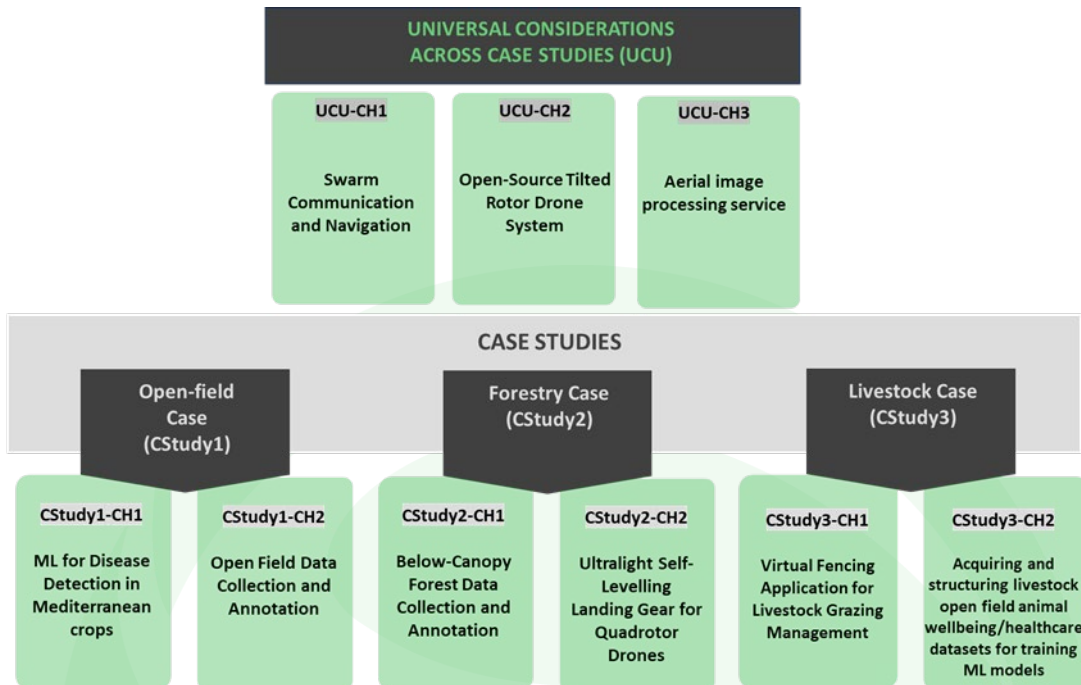


Figure 2. SPADE OC#2. Challenges

To understand the objectives of the challenges as well as the technical aspects that applicants must meet, we recommend that you read the [Technical Annex](#).

7. Payments conditions

As an integral part of the evaluation process, it is mandatory for all evaluators to be legally registered:

- If from Spain: It is required to provide a NIF and to be registered in the Impuesto de Actividades Económicas (IAE).
- If from a Member State (except for Spain): VAT Number or tax registration number registered in the VIES.
- If NOT from a Member State – no VAT Number / no Tax Identification Number / no registration in VIES is required. It is required to be able to issue legal invoices.

This measure aligns with international standards and is crucial for handling financial transactions associated with the compensation system outlined below.

During the evaluation process, every evaluator will be compensated with 40 EUR for each proposal they review.

Action	Amount/Action
Review	40 EUR/proposal

Given the dynamic nature of the evaluation process, where assignments are made to align with the evaluator's experience and knowledge, it is important to note that a specific minimum number of evaluation sessions cannot be guaranteed. However, the precise details of the evaluator's work will be formally communicated via email by the SPADE consortium on 02.06.2025. It is estimated that the evaluator will be involved in evaluating up to 30 applications received in SPADE Open Call #2.

The evaluator is required to prepare an invoice and forward it to SPLORO. Each invoice submitted by the evaluator must clearly state:

- The reference of the contract: SPADE 2025-OC#2.
- Identification of the evaluator.
- The number of evaluations performed.
- The EVALUATOR's bank details.

SPLORO will make a single payment via bank transfer. All payments will be made to the bank account provided by the evaluator, strictly in euros, to bank accounts that accept euros. The transfer will be made to the evaluator's account within 60 days of receiving the invoice.

It is important to note that SPLORO is not subject to any commercial tax, including VAT, and the amount indicated as fee per evaluation is therefore considered as all-inclusive.

8. Declaration of Honour

By submitting this form, I hereby certify that, as independent expert acting individually or as expert representing an organisation:

1. The information provided in my proposal as evaluator is truthful, correct and complete.
2. The information concerning my legal status is correct and complete and concurs with the stipulations outlined in the Guidelines for Evaluators, including its annexes.
3. I commit to comply with the eligibility criteria set out in the call for Evaluators for the entire duration of the external evaluation process, hereinafter, the action.
4. I am committed to participate in the action;
5. I or my organisation:
 - is NOT subject to an administrative sanction (i.e., exclusion or financial penalty decision).
6. I or my organisation is NOT in one of the following exclusion situations:



- bankrupt, being wound up, having the affairs administered by the courts, entered into an arrangement with creditors, suspended business activities or subject to any other similar proceedings or procedures;

- in breach of social security or tax obligations.

7. I or my organisation (or persons having powers of representation, decision-making or control, beneficial owners or persons who are essential for the award/implementation of the grant): are NOT in one of the following exclusion situations:

- guilty of grave professional misconduct;

- committed fraud, corruption, links to a criminal organisation, money laundering, terrorism-related crimes (including terrorism financing), child labour or human trafficking;

- shown significant deficiencies in complying with main obligations under an EU procurement contract, grant agreement or grant decision;

- guilty of irregularities within the meaning of Article 1(2) of Regulation No 2988/95;

- created under a different jurisdiction with the intent to circumvent fiscal, social, or other legal obligations in the country of origin (including creation of another entity with this purpose).

8. I or my organisation is NOT subject to a conflict of interest in connection with the action and will notify — without delay — any situation which could give rise to a conflict of interests.

9. I or my organisation has NOT and will NOT, neither directly nor indirectly, grant, seek, obtain, or accept any advantage in connection with the entities related with the action that would constitute an illegal practice or involve corruption.

10. I am aware that false declarations may lead to rejection, suspension or termination from the contractual relationship between the subcontractor (SPLOROTECH SL) and my organisation.

9. PERSONAL DATA PROTECTION BASIC INFORMATION

As part of the *SPADE* we are committed to protecting your privacy and secure your personal data. This notice explains how we handle your personal data in accordance with the applicable national and European data protection legislation, including Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR).

As we determine the purpose and means of processing your personal data in the context of submission of proposal for an Open Call, which is part of the *SPADE* activities, we are considered to be the Data Controller with regard to the processing of your personal data.

We are SPLOROTECH SL, address: PARQUE TOMÁS CABALLERO 2, Sexto, Oficina 1,

Despacho 6.10, Pamplona, Spain (hereinafter Sploro)

E-mail: lopd@sploro.eu

In the context of conducting this Open Call, which is part of the project *SPADE*, we collect your personal data necessary for evaluating your proposal. These data may include:

Name, contact information, and professional details (provided via form, CV standalone files or any other type of data)

Information included in your application forms, supporting documents, or other materials.



This data will be used for purposes such as evaluating submissions, managing participation in the programme, and complying with our contractual obligations under grant agreements the programme you are applying are part of.

Your personal data may be shared with third parties which may, include, but are not limited to:

Granting Authorities: European Research Executive Agency (*REA*).

Consortium Partners: The information provided may also be shared with the partners in the consortium. These partners are contractually obligated to handle your data in compliance with applicable with national and European data protection legislation, including GDPR standards, ensuring the confidentiality and security of your personal data. More about the project consortium members you can find at the project website.

Subcontractors or evaluators involved in assessing applications or implementing actions.

Monitoring and oversight bodies, including internal audits, the European Court of Auditors, and the European Anti-Fraud Office (OLAF), as required under Union or national laws.

Such sharing will be conducted in compliance with GDPR, the grant agreements, and other relevant regulations. In particular:

For EC co-funded programme, personal data included in applications will be shared with the EC or its agencies, as required by Articles 15, 19, and 25 of Horizon Europe Grant Agreement.

REA may process this data as data controllers to monitor compliance, ensure proper implementation, and verify eligibility.

Accuracy and Completeness of Data

All data provided must be accurate, precise, and complete, as required by Article 19.1 of the Horizon Europe Grant Agreement. Failure to provide such data may result in the inability to process your application or other actions necessary for programme participation.

Security Measures

Sploro implements appropriate technical and organizational measures to ensure the security of your personal data. However, the hosting and operation of the platform are managed by AcceleratorApp, and their policies apply to the processing operations they manage. You can view their Privacy Policy for details.

All data processing activities are carried out in a strictly confidential manner, and secured according to the state of the art, and industry best standards using anonymization techniques where possible.

The processing of your personal data is carried out strictly in accordance with the principles of data protection as laid down in the GDPR. All data processing activities are carried out lawfully by ensuring that the legal ground for the processing is given.

As the processing of your personal data is based on your consent, you have the right to withdraw your consent at any time by contacting us at lopd@sploro.eu. Please note, however, that once you have withdrawn your consent, we will no longer be able to process your data and will not be able to continue with the evaluation of your proposal.

We will only process your data for the purposes explained in this article and will only retain data for as long as necessary to fulfil the purposes explained. After that, your data will be securely deleted or anonymized. We emphasize that we take appropriate technical and organizational measures to protect your data from unauthorized access, disclosure or misuse, in accordance with the requirements of relevant regulations.

Under the GDPR, you have the following rights concerning your personal data:

- Right of Access



- Right to Rectification
- Right to Erasure
- Right to Restrict Processing
- Right to Data Portability
- Right to Object

Data controller: Splorotech, S.L. (ES- B71438956).

Purposes of processing: Offer and manage our products and services for entrepreneurs, startups, companies, industries, corporations and researchers to manage their innovations projects and related activities; providing contact, consultation, and communication tools with interested and related parties, responding to applications, requests and/or queries.

Lawfulness of processing: Execution of a service contract, consent of the interested party, data controller 's legitimate interests and/or compliance with a legal obligation.

Disclosure to third parties: Your data may be forwarded to Sploro's collaborators that intervene in any phase of the products or services requested and for legal obligations.

Rights of interested parties: You can exercise your rights on data protection at Parque Tomás Caballero, 2 - Sixth floor, Office 6 - 31006 Pamplona – Navarre (Spain) / lopd@sploro.eu.

More information: More detailed information in the "Privacy Policy" of the company's website.

